

M. S. IRANI DEGREE COLLEGE

OF ARTS, SCIENCE & COMMERCE

KALABURAGI – 585102

GRIEVANCE & REDRESSAL CELL

A Centralized Confidential Students Grievance Redressal Committee has been re-constituted on 10-03-2015 to redress the grievances and complaints of the students. A Women's forum is functioning within the cell for taking up issues related to the woman separately. The College has a "Grievance Redressal Committee (Cell)" to redress the grievances of the Students.

The Women Cell will also act as an independent body for Coordinating various activities related to the overall welfare of the woman.

Sl. No.	Name	Committee
01	Dr. Eshwarayya Math	Chairman
02	Smt. Nirmala Bennur	Coordinator
03	Sri Sharanakumar M	Member
04	Dr. Mallikarjun Kote	Member
05	Smt. Geeta Bhimalli	Member
06	Dr. Anuradha Kulkarni	Member

Facility: Complaint Boxes have been installed in the College campus in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the academics/administration in the College. Students can also lodge Ragging complaint. The person concerned can personally approach to any member of the Cell and can send email on msidegreecollege@gmail.com or write an application and submit to the concerned Coordinator for their any sort of grievances.

DUTIES/RESPONSIBILITIES/ACTIVITIES OF THE COMMITTEE:

1. To develop a responsive and accountable attitude among all the students in order to maintain a harmonious educational atmosphere in the Institute.
2. Grievances received in writing from the students about any of the following matters:-
 - a) Academic Matters: Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.
 - b) Financial Matters: Related to dues and payments for various items from library, hostels etc.
 - c) Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories
 - d) Harassment and victimization of students, including sexual harassment
3. Any other related work assigned by the Principal.

OFFICE CIRCULAR

If there is any grievance the students are required to submit the application in the prescribed form [pro-forma] enclosed. The detailed information on the objectives, function & scope along with prescribed pro-forma is also made available on the Institutional website. The above Committee must meet once in a month; however, if the matter is urgent they can convene a meeting at an early date also. After its deliberations, the committee should submit the report to the under signed.

Sd/-
PRINCIPAL

M. S. IRANI DEGREE COLLEGE OF ARTS, SCIENCE & COMMERCE

KALABURAGI – 585102 (KARNATAKA)

Affiliated to Gulbarga University, Kalaburagi

Phone: 08472-221270, Fax: 084 72- 221270, email: msidegreecollege.@gmail.com

Pro-forma for filing complaint with the Students Grievance & Redressal Committee

1. Name of the Student :
2. Roll No. & Registration No :
3. Class & Semester :
4. Father's Name :
5. Residential Address with Cell No. :
6. Details of Grievances : -----

Signature of the Student

Comments of the Coordinator:

Signature of the Coordinator